

Director of Engagement & Regulatory Affairs, European Leveraged Finance Association (ELFA)

The European Leveraged Finance Association (ELFA) is a buy-side-only trade association comprised of European credit investors in the high yield, leveraged loan, CLO and private debt markets from over 60 institutional fixed income managers, including investment advisors, insurance companies, and pension funds. ELFA seeks to support the growth and resilience of the leveraged finance market while acting as the voice of its investor community by promoting transparency and facilitating engagement among European leveraged finance market participants.

ELFA is seeking a driven, energetic individual to join us in a newly created role of Director of Engagement & Regulatory Affairs. Whilst this is a full-time position, as a remote working organisation there is flexibility in terms of when work takes place.

The individual will lead engagement on our policy initiatives, including advocacy, regulatory engagement and collaborating with relevant stakeholders to develop industry solutions to our members' issues. They will represent our members' interests in developing leveraged finance market standards and be responsible for maintaining and augmenting ELFA's best practice and market guidance documentation.

This senior leadership role will report into and support the Chief Executive Officer in furthering ELFA's policy agenda – with input from the ELFA Board and Initiative Committees, developing and implementing our lobbying and engagement strategy and leading our team of Research Analysts.

Responsibilities:

- Develop and implement a lobbying and regulatory engagement strategy for ELFA in its next stage of growth, in collaboration with our Committees and Partners, which best represents the needs and interests of our growing member base
- Direct and supervise our work, supporting the initiatives of our seven Committees and overseeing our team of Research Analysts
- Support our members and partners by acting as a liaison between Committees and the Partner Programme, assisting in forming connections where useful
- Engage on and coordinate submission of ELFA responses to regulatory consultations, market feedback requests and any other consultations as required, on behalf of our members, independently or in coordination with our Committees and Partners
- Coordinate research for, draft and/or supervise drafting, any regulatory or legal related research and publications in conjunction with our Committees and Partners
- Keep our documentation, including best practice market guidance, under constant review to ensure it continues to meet the aims and needs of our members and market stakeholders
- Provide legal views and advice on ELFA's Committee work where necessary, as well as ELFA's contracts with third parties, independently or in coordination with our Expert Panel of law firms
- Ensure that our Research Analysts are achieving professional milestones, providing feedback and input to the CEO and Director of Operations
- Serve as a public ambassador for ELFA to the market as well as other trade bodies, third party service providers, and other market participants
- Represent ELFA at appropriate market, regulatory or legal events and conferences
- Assist in the development of additional member benefits and support existing member benefits, including through ELFA Academy
- Deputise for the Chief Executive Officer where needed

What we are looking for:

- Minimum 5-7 years of experience in the European leveraged finance market or an adjacent capital market
- Experience working with a trade association, lobbying or not for profit environment preferred
- Experience with advocacy and regulatory engagement in a financial services context
- Experience with project management and stakeholder engagement
- Thorough understanding of the capital markets, including the leveraged finance market
- Proven leadership/management credentials
- Excellent verbal and written communication skills
- Proven ability to exercise sound judgement, discretion, and diplomacy
- Strong stakeholder management, organisational, and analytical skills
- Ability to manage multiple projects concurrently
- Flexibility and ability to work under pressure and within limited time frames
- Conscientious, motivated, uses initiative
- Self-starter, driven, and a desire to become part of a growing team in a dynamic, evolving organisation
- Proficient in the suite of Office365 programmes
- Must have the legal right to work in the United Kingdom
- Some travel within Europe will be required

European Leveraged Finance Association

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